

### Smallshout Sign up Guide for Parents

We now use smallshout as our software partner to receive payments and manage registers. This makes it quicker and easier for you to re-book in future but requires a little more setting up time. See below guidance on how to add your child.

#### Sign up process for PREVIOUS CUSTOMERS

If your child attended a club or camp with us last term use the instructions below to sign up;

1. Go to [www.smallshout.co.uk](http://www.smallshout.co.uk) and click on 'members login' at the top of the page. On the next page choose 'club sport' from the drop down box.
2. Enter your login details and then choose 'courses' for after-school clubs or 'events' for holiday camps.
3. Select the course you want to sign your child onto, add it to your basket and then follow the instructions to pay via paypal online. (There will also be an option to pay using a credit or debit card once you go through to paypal)

#### Sign up process for NEW CUSTOMERS

1. Go to [www.clubsportuk.com](http://www.clubsportuk.com) and go to 'New Booker Form'.
2. Enter your details in to the sign up form and click register. (If you are booking for holiday camps don't worry about which day you enter here as you can add more later)
3. Once your login details have been emailed to you follow the instructions above for Previous Customers!

If you need help please contact us on 01494 700817 or [info@clubsportuk.com](mailto:info@clubsportuk.com) and we will help you in getting registered and set up for the first time.